

# SUMMER MUSIC INSTRUMENT RENTAL POLICY

## PLEASE KEEP THIS DOCUMENT FOR YOUR REFERENCE

Students may rent MacLaren instruments over the summer to continue practicing.

*\*Students interested in renting basses should contact their orchestra teacher.*

### THE PROCESS:

- ♪ **May 2020:** The Rental Policy Agreements can be found on the school website, [www.maclarenschool.org](http://www.maclarenschool.org), under the Students tab. The Rental Contract and payment instructions will be found on the My School Bucks website, [www.myschoolbucks.com](http://www.myschoolbucks.com).
- ♪ **Rental fee is for two months**, June and July, and will be paid via My School Bucks. Fees will NOT be prorated for early returns for any reason.
- ♪ **A parent/guardian must sign a contract** for each instrument and this signature acknowledges full financial responsibility for the instrument.
- ♪ **May 26, 2020:** Completed contract(s) and payment are due.
- ♪ **Fall Registration 2020:** Students return summer instrument rentals at Registration, at which time the orchestra team will assess the condition of the instrument and confirm any recommendations for repairs due to damage beyond normal wear and tear. Should the instrument need repair beyond normal wear and tear, the parent/guardian is 100% responsible for all repair expenses and will be billed.
- ♪ **Any questions or concerns** regarding this Summer Music Instrument Rental Policy or needs that arise over the summer can be sent to Mrs. Kolb, Orchestra Administrator, at [agkolb@maclarenschool.org](mailto:agkolb@maclarenschool.org).

### AGREEMENT

#### I will bear full responsibility:

1. For the prompt return of the aforementioned Thomas MacLaren instrument:
  - a. Upon the due date specified; or
  - b. Upon request by the teacher in charge, for whatever reason; or
  - c. Should the student discontinue his/her enrollment at Thomas MacLaren.
2. For ensuring that the aforementioned instrument IS NOT LEFT UNATTENDED where it may be STOLEN or DAMAGED.
3. For repairing the instrument, if damaged, by taking it directly to Graner Music Store, 4460 Barnes Road, Colorado Springs, CO 80917. **If Graner Music is not able to complete the necessary repairs, I will return the instrument to Thomas MacLaren School.**
4. For replacing minor accessories, as needed (e.g., strings, rosin, or shoulder/chin rest).